

BERRINGTON PARISH COUNCIL MEETING
Cross Houses Community Centre
Thursday 3rd July 2025, starting at 7.00pm

MINUTES

1. **Chairs welcome.** The chair welcomed all to the meeting.
2. **Present :** Councillor H Carpenter-Chairman, Councillor M Rathbone, Councillor A Yeomans, Councillor C Morris, Councillor, N Biggs, Councillor A Abbott. Also, present Shropshire Councillor Susan Coleman, L Pardoe clerk to the Council and 4 Members of the public Apologies – were received from Councillor Eccles, and Councillor Hess. These were accepted by the council.
3. **Declaration of Pecuniary Interests.** None were declared at this point of the meeting
4. **Council to agree the minutes of the June 2025 meeting.** It was agreed that these were a true and accurate record of the meeting. Proposed by Councillor C Morris, seconded by Councillor A Abbott and agreed by all members present.
Standing Orders were suspended to allow member of the public to speak.
5. **Public session.** Mr Healey had not received any response from the Local SNT team. Clerk to contact PC Lyn Birch re setting the Community Speedwatch up.
Standing orders were reinstated to enable the meeting to continue
6. **Shropshire Councillors Report** Councillor Coleman reported that she had been chasing a response regarding the updating and installation of 2 new VAS through Crosshouses. Shropshire Council were struggling with very few members of staff and the person who was dealing with Phase 3 of the Cil development had changed the new person was not yet up to speed.
 The roundabout which has been responsibility of Fletcher will be completed by the end of the year.
 She brought to the councils attention an grant fund that Severn Trent had but the advertising of it had left very little time for an application to completed. She suggested that it might be useful to have a couple of small projects on the back burner for the next time these came around.
 The Chairman thanked Councillor Coleman
7. **Council to review and readopt the policy documents as listed below.**
 - **Financial Risk Assessment Policy**
 - **General Risk Assessment Policy**
 - **Clerks / Councillors Protocol**
 - **Code of Conduct**
 - **Equality Policy**
 - **Document Retention Policy**
 - **Complaints Procedure Policy**
 - **Privacy Policy**
 - **Standing Orders**
 - **Financial Regulations**
 - **Media Policy**
 - **Public Participation at Meetings**

- **Assets Register.**

It was agreed to re-adopt these policies “enbloc” Proposed by Councillor H Carpenter, seconded by Councillor C Morris and agreed by all members present.

8. Planning Matters

- **a) Decisions.** Reference: 25/01672/FUL (validated: 13/05/2025)
Address: 4 Betton Strange Cottages, Betton Strange, Cross Houses, Shrewsbury, Shropshire, SY5 6HZ
Proposal: Two story rear extension including demolition of existing lobby/porch.
Permission had been granted 25th June 2025

b) New Applications.

- Reference: 25/02000/FUL
Address: Proposed dwelling adjacent to Greenmantle, 1 Cross Houses.
Proposal: Erection of a detached dwelling and double garage , formation of access.
It was agreed to leave the decision to the planning Officers.

c) Applications received after the agenda has been prepared. There were no new applications to discuss

9. Report on state of readiness of defibrillator- Clerk to report after checking status with Jon Sharrocks from Shropshire Homes. Checked on 2nd July all good to go.

10. Councillor Rathbone to give an update on the Berrington Telephone Box. Councillor Rathbone reported that decommissioning is going ahead. An officer at Shropshire Council had suggested a list of support contact number be readily available for people at the Village Hall. This was being done and would be on the Notice Board outside the Village Hall in a few weeks. The Village Hall would then purchase the Telephone box for £1.

11. Council to discuss future of Village Pump Magazine. The current editor is retiring after the next issue of the Village Pump. It was agreed that Councillor Abbott would do one edition of the magazine. Councillor Abbott and the clerk to have a conversation with the current editor and discuss how long it took to get an edition ready. It was suggested that we contact Cressage about their newsletter for ideas. It was also suggested that it be remunerated to encourage someone to take it on.

12. Clerks report to cover items not on the agenda-verbal

The clerk had received a request from the Police for the Councils policing priorities. Members agreed that these would remain unchanged with Speeding through all villages being the first priority followed by antisocial behaviour in Crosshouses with an element of drug use in the community and antisocial driving through the villages.

She had received a letter from Transformation and Improvement overview chair David Minnery asking for council to their thoughts on a new style of partnership with parishes perhaps taking on additional work from Shropshire Council. Clerk to circulate letter and ask members to complete it and she would also complete and send the council's response around members for their approval.

She had received an email from Cameron stating the Ivy is taking over in one of the Bus Shelters. Clerk to contact Groundsman to ask him to deal with it.

- 13. Highways matters- Members to report any highways issues** Councillor Morris reported that there was a stretch of hedge that should be cut by Shropshire Homes but they always seem to leave one part of it. Councillor Morris to e-mail a picture to the clerk so she could report it to Shropshire Homes.

14. Financial Matters

- a. Council to agree payment of monthly invoices as presented by the Clerk. It was agreed to pay the invoices as presented by the clerk Proposed by Councillor A Abbott, seconded by Councillor C Morris and agreed by all members present

HMRC	PAYE	152.80
Staff	Office Expenses	35.70
HMRC	NI	65.62
subtotal		254.12

- b. Council to accept the Monthly Bank Reconciliation as presented by the Clerk. It was agreed to accept the Bank Reconciliation as presented by the clerk, Proposed by Councillor H Carpenter, seconded by Councillor C Morris and agreed by all members present.
- c. Council to discuss setting up .Gov.UK e-mail addresses for the Council and members. *After discussion the member decided that they did not wish to do this*
- d. Council to agree to authorise a debit card on the account for the clerk to use instead of her own for council business. It was agreed to set up a debit card for the clerk to use for Council expenses Proposed by Councillor Abbott, Seconded by Councillor C Morris and agreed by all members present.

- 15. Parish Matters** members to report any parish matters not covered on the agenda.

Councillor Rathbone asked when we could have the public footpath by the Pump open in Berrington. Councillor Carpenter said that there is to be a site meeting on 31st July with an officer from Shropshire Council Andy Wigley.

It was agreed to contact the Groundsman and ask that he remove the defaced panels at the Youth Centre.

- 16. Date and time of next meeting-** It was agreed that this would be on Thursday 4th September 2025 starting at 7.00pm

- 17. Council to agree the change of the November meeting by taking it forward a week to 13th November 2025.** This was agreed by all members present.

- 18.** The Chairman thanked all for attending and closed the meeting at 9.00pm

