

BERRINGTON PARISH COUNCIL MEETING
Cross Houses Community Centre
Thursday 12th September 2024,

MINUTES

1. **Chairman's welcome.** The Chairman welcomed all to the meeting
2. **Present Councillor** C Wild-Chairman; Councillor R Purslow -Vice chairman; Councillor S Mason; Councillor S Durkan; Councillor S Hess; Councillor H Carpenter; Councillor H Eccles; Councillor N Biggs– Apologies were received from Councillor C Bonsey. Also present L Pardoe clerk to the meeting and one member of the public
3. **Declaration of Pecuniary Interests.** Councillor H Carpenter declared an interest in Planning items relating to the Threshing Barn
4. **Council to agree the minutes of the May 2024 meeting.** It was agreed that these were a true and accurate record of the meeting. Proposed by Councillor R Purslow, seconded by councillor H Carpenter and agreed by all members present.
5. **Public session.**
 - a. Representative from Berrington Village Hall to speak to members, They were unable to attend this meeting and would be attending the November meeting instead.
 - b. Members of the Public, they did not wish to speak.
6. **Local Police Report – if available**
 - **Council to reaffirm their parish policing priorities.** There have been concerns raised about the presence of drugs in parts of the village, so it was agreed to change the priorities to
 - 1 Antisocial behaviour, drugs in the community.**
 - 2 Speeding though the parish**
 - 3 Thefts (Outbuildings) Local and agricultural buildings and machinery**
 There have been patrols through Berrington and Crosshouses by the Police within the last week as reported on the Neighbourhood Matters
7. **Report on state of readiness of defibrillator-Councillor R Purslow to report.**
 Councillor R Purslow reported that it was good to go
8. **Council to review the following documents-**
 It was agreed that the Council should accept the following policies for the following year this was done “en bloc” Proposed by Councillor H Eccles, seconded by Councillor R Purslow and agreed by all members present.
 - a. **Assets Register**
 - b. **Risk Assessment Documents**
 - c. **Financial Risk Assessment Documents**
 - d. **Code of Conduct Policy**
 - e. **Public Participation a Parish Council meetings**
 - f. **Retention of Documents Policy**
 - g. **Media Policy**

- h. Clerks /Councillor Protocol
- i. Freedom of Information Policy
- j. Complaints Policy & Procedures
- k. Vexatious Complaints Policy
- l. Subject Access Policy
- m. Financial Regulations
- n. Standing Orders
- o. Privacy Policy
- p. Equality Policy

9. Clerks report to cover items not on the agenda-verbal

- Hugo Fox are going to include a .gov.uk domain as part of the service that we have signed up to. They will also offer .gov.uk e-mails for the council and councillors but this will come at a cost yet to be determined.
- The External Audit has now been signed off and the results are posted on the Notice Boards and are also on the website in the financial section.
- The speaker who was going to speak to us tonight on defibrillators will now be attending in November.
- The Play Area Report for the Playing Field has been completed and forwarded to all members. There are a few issues that the clerk will liaise with the Grounds contractor to put right.
- We have been approached by Atlas Tower Group to speak to us about improving the Broadband within certain areas of the parish. They will be attending the October meeting but will have a meeting with the clerk and the chairman prior to that meeting.
- Shropshire Council have approached the Parishes to see if they are willing to assist in delivering some services for them. Councillor Wild explained that some minor things could be taken on and sorted out quicker-it was worth a conversation with Shropshire Council so the clerk will express an interest in this.

10. Planning Matters

6a) Decisions.

- Reference:23/03725/OUT
Address; Land at Bettonfield Betton Strange, Shrewsbury
Proposal: Rural Enterprise dwelling
permission granted 2 May 2024
- Reference:24/00723/DIS106
Address; 42 High Cross Avenue, Crosshouses Shrewsbury.SY5 6LJ
Proposal: Discharge of Section 106 attached to planning application
- Permission refused 4th April 2024 Reference:24/02506/FUL

Address: 1 The Grove Pitchford , Condover.SY5 7DF
Proposal: Erection of single storey extension to north elevation and detached outbuildings Permission Granted 8th August
- Reference:24/02084/FUL
Address: 69 Cantlop, Shrewsbury, Shropshire SY5 6HH
Proposal: Erection of single storey garage and office including change of use of land to domestic. Permission Granted 13th August

- Reference:24/02085/LBC
Address: 69 Cantlop, Shrewsbury, Shropshire SY5 6HH
Proposal: Erection of single storey garage and office including change of use of land to domestic. Permission Granted 13th August

6b) New Applications.

6c) Applications received after the agenda has been prepared.

Councillor H Carpenter left the meeting at this point

- Reference:24/02589/FUL
Address: The Threshing Barn, Berrington Manor, Berrington
Proposal ;Oil tank with site boundary .This was withdrawn
- Reference: 24/02588/LBC (validated: 09/08/2024)
Address: The Threshing Barn, Berrington Manor, Berrington, Shrewsbury, Shropshire, SY5 6HB
Proposal: Installation of 3No. additional roof lights
Applicant: Mrs Dean Harris
After discussion it was agree that the council supported this application proposed by Councillor C Wild, seconded by Councillor R Purslow and agreed by all members present
- Reference: 24/02587/FUL (validated: 09/08/2024)
Address: The Threshing Barn, Berrington Manor, Berrington, Shrewsbury, Shropshire, SY5 6HB
Proposal: Installation of 3No. additional roof lights
Applicant: Mrs Dean Harris
After discussion it was agreed that the council supported this application proposed by Councillor C Wild, seconded by Councillor R Purslow and agreed by all members present

Councillor H Carpenter returned to the meeting

11. Highways matters- Members to report any highways issues

- The hedge towards the Cattery needs trimming -clerk to contact Fletchers re Greenbelt to do this
- The road on the lefthand side of the road into Crosshouses was subject to a lot of water running off the field and flooding. Clerk to Contact Stephen Armstrong at National Trust to see if it is possible for a ditch to be dug the other side of the hedge to slow the water down.
- The signs for the Chestnuts are becoming obscured by the hedges , clerk did ask for this to be cut back but now the hedgerows can be cut back will remind Shropshire Homes to do this.
- The sign for Lower Cross has been broken by the grasscutters. Clerk to contact STC to see if they would like us to put a new one in and bill them or would they like to replace it themselves. The clerk was provided with a picture of the broken sign for reference.

12. Financial Matters

- a. Council to agree payment of monthly invoices as presented by the Clerk .It was agreed to pay the invoices as presented by the clerk proposed by Councillor R Purslow ,seconded by Councillor H Eccles and agreed by all member present

EE	broadband	36.25
Waterplus	water	11.89
L Pardoe	expenses	81.05
E-On	lighting	326.62
HMRC	paye	118.40
staff	staff salary	213.17
staff	staff salary	529.50
Hugo Fox	website	23.99
EE	broadband	36.25
Waterplus	water	27.41
staff	staff salary	529.50
staff	staff salary	213.17
Hugo Fox	website	23.99
EE	broadband	36.25
Waterplus	water	27.88
staff	staff salary	213.17
staff	staff salary	529.50
Eon	light repairs	137.81
HMRC	PAYE	118.20
L Pardoe	Expenses	132.85
	newsletter	
SJF Printing	printing	312.00
Shropshire Council	energy	216.59
ROSPA	play area report	93.60
PKF Littlejohn	external audit	378.00
National Trust	rental Playing field	112.10
		4503.13

- b. Council to accept the Monthly Bank Reconciliation as presented by the Clerk .It was agreed to accept the Bank reconciliation as presented by the clerk proposed by Council H Carpenter seconded by Councillor R Purslow and agreed by all members present.

13. Parish Matters members to report any parish matters not covered on the agenda There were no matters all being covered elsewhere on the agenda

14. Date and time of next meeting- It was agreed that this would be held on 3rd October 2024

15. The Chairman thanked all for attending and closed the meeting at 7.45pm